



# EMPLOYMENT READINESS PROGRAM WORKSHOPS

JULY – SEPTEMBER 2024



## FINDING EMPLOYMENT [Job Searching & SOFA in Korea]

2 JUL / 6 AUG / 27 AUG // 0900-1100

Curious about how SOFA impacts employment? Interested in learning more about on and off post opportunities? This is the workshop for you!

## RESUMES 101

9 JUL / 13 AUG / 6 SEP // 0900-1130

Applying for jobs? Learn the basics of developing your resume, making it stand-out, and keeping it updated during transitions!

## MASTERING YOUR JOB INTERVIEW

16 JUL / 20 AUG / 24 SEP // 0900-1100

This interactive class focuses on learning and practicing helpful interviewing skills and techniques to make a great first impression.

## MAKING THE MOST OF A CAREER FAIR

3 SEP // 0900-1100

Attending an upcoming... Career Fair? Virtual Hiring Event? Hiring Rodeo? Learn expert tips about how to locate and prepare for one of these events, including what to expect on the ground (or in the cloud)!

## SO YOU WANT TO WORK FOR THE FEDS?

### —Federal Employment Part 1

12 JUL / 9 AUG / 13 SEP // 0900-1130

Learn from a Certified Federal Job Search Trainer® (CFJST)/ Certified Federal Career Coach® (CFCC) about how to begin your Federal Employment journey! Topics include navigating USAJobs, hiring paths, preferences, required documents, application questionnaires, and more!

## NARRATIVE RESUMES...THEY'RE BUILT DIFFERENT

### —Federal Employment Part 2

23 JUL / 16 AUG / 20 SEP // 0900-1130

Learn from a Certified Federal Job Search Trainer® (CFJST)/ Certified Federal Career Coach® (CFCC) about how to write and tailor your narrative format resume to reflect that you are the best candidate.

## YOU'RE A FEDERAL EMPLOYEE...NOW WHAT?

### —Federal Employment Part 3

26 JUL / 23 AUG / 27 SEP // 0900-1130

Curious about how to grow in your Federal career? This workshop covers topics such as promotions, evaluations, relocation entitlements, continuing education, career transitioning options, and much more!

**WALK-IN HOURS // Every Thursday // 1330-1600 // First-Come, First-Served—No Appointment Required**

New to the area? Have questions about employment? Interested in having your resume reviewed? Stop by during these hours for an individual appointment!

**REGISTRATION STRONGLY ENCOURAGED DUE TO SPACE AVAILABILITY.**

TO REGISTER OR CHECK CLASS AVAILABILITY, SCAN QR CODE ON RIGHT.

**PARTICIPANTS ARE ENCOURAGED TO BRING PERSONAL ELECTRONIC DEVICES**

(EX: LAPTOP, TABLET, ETC), AS THERE WILL BE OPPORTUNITIES TO SAVE HELPFUL WEBSITES, DRAFT RESUMES, AND PARTICIPATE IN ONLINE ACTIVITIES.

**ALL WORKSHOPS FREE OF CHARGE AND OPEN TO DOD ID CARD HOLDERS.**

**ADDITIONAL CLASSES AND APPOINTMENTS AVAILABLE**

FOR ANY TOPIC LISTED ABOVE, AS WELL AS INTERVIEW PREPARATION, SALARY NEGOTIATION, ENTERING THE WORKFORCE, AND MORE.

**FOR MORE INFORMATION:** 050-3357-2369 // 050-3357-2363  
NATASHA.R.BERGSTEDT.CIV@ARMY.MIL // BRIAN.P.BENTZ.CIV@ARMY.MIL

**Classes will be held at ACS,  
located on the first floor of  
Maude Hall, Bldg 6400  
(formerly known as One Stop)**



**Employment  
Opportunities &  
Resources**



**Event  
Registration**