



DEPARTMENT OF THE ARMY  
HEADQUARTERS, UNITED STATES ARMY GARRISON HUMPHREYS  
UNIT #15228  
APO AP 96271-5228

IMHM-ZA

10 May 2021

MEMORANDUM FOR RECORD

SUBJECT: Letter of Release for BOSS CWW 4x4x48 Run for RANK, SOLDIER'S NAME

1. USAG-Humphreys BOSS will be hosting the BOSS CWW 4x4x48 Run from 14-17 May 2021. The focus of this run is to promote wellness through fitness, and by encouraging each other to complete the distance.
2. Brigade participation will be measured by the amount of Soldiers participating in the race plus the number of Soldiers volunteering. **(SOLDIERS DO NOT HAVE TO RUN ALL 48 MILES)**
3. Volunteers are to be allowed adequate time to arrive, therefore a letter of release authorizing Soldier's early departure from their duties is required before Soldiers can sign up for the event.
4. Schedule for BOSS CWW 4x4x48 Run event is as follows:

**4x4x48 Run (Runner):**

(14 May 2021) 2330 - (17 May 2021) 0001

**4x4x48 Run (Volunteer):**

(14 May 2021) 2330 - (17 May 2021) 0001

**Clean Up:**

(17 May 2021) 0001 - 0100

5. The following Soldier has agreed to participate: \_\_\_\_\_  
(NAME / BRIGADE)
6. Soldiers are to be allotted at least one hour prior to the start of the event venue setup to be able to change into appropriate attire, as well as to report to the event within an adequate time.
7. Signature of this form constitutes support of said Soldier for the BOSS CWW 4x4x48 Run, and grants said Soldier the time specified to participate.
8. Upon submission of memorandum, the Soldier's place of duty will be the specified location and time of the event.
9. Primary POC for this event is BOSS President SPC Holmes, Ian J. at DSN: 757-1647 and ian.j.holmes.mil@mail.mil . Secondary POC for this event is BOSS Vice President PFC Gano, Austin M. at DSN: 757-1647 and email is austin.m.gano.mil@mail.mil.

FOR THE COMMANDER:

\_\_\_\_\_  
CPT, USA

\_\_\_\_\_  
(SIGNATURE)

\_\_\_\_\_  
(Unit Contact & Phone Number)

\_\_\_\_\_  
1SG, USA

\_\_\_\_\_  
(SIGNATURE)

\_\_\_\_\_  
(First line email)